

Amar Shahid Rajabhau Mahakal

Govt. Degree College

Sonkatch (Dewas) M.P.

SELF STUDY REPORT

Submitted to :-

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC) Bangalore**

JUN-2016



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JUNE-2016

A.S.R.M. Govt. Degree College, Sonkutch

Distt.-Dewas,
Phone 07270-222768,222915



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Profile of the Affiliated/ Constituent College

1. Name and address of the college :

Name : **A.S.R.M. Govt. College Sonkatch**
Address: Bawai Road Sanwer Sonkatch
City : Sonkatch
Website : hegcsondew@gov.in

2. For communication :

Designation	Name	Telephone with STD code	Mobile	Fax	E-mail
Principal	Dr. R.K. Mahajan	07270-222768	9425406359	07270-222915	drrakeshmahjan18@gmail.com
vice principal	-	-	-	-	-
steering committee co-ordinator	DR. Archana Lahidi	07270-222768	9893197504	07270-222915	Drarchanalahiri@gmail.com

3. Status of the of institution :

Affiliated college (√)
Constituent college (-)
any other (specify) (-)



4. Type of Institution :
- a. By gender
- i. For Men (-)
- ii. For Women (-)
- iii. Co-education (√)
- b. By shift
- i Regular (√)
- ii Day (√)
- iii Evening (-)

5. Is it a recognized minority institution ?

Yes (-)

No (√)

if yes, specify the minority status
(Religious/linguistic/any other) and provide documentary evidence.

NIL

6. Source of funding :

Government (√)

Grant-in-aid (From UGC-CRO bhopal, M.P.) (√)

Self-financing (√)

any other (-)

7. a. Date of establishment of the college : 15-09-1970
- b. University to which the college is affiliated/ or which governs the college (If it is a constituent college)

Vikram university Ujjain

c. Details of UGC recognition :

Under section	Date, Month & year	Remarks
2 (F)	11-02-1976	-
12(B)	28-01-1992	-



d. Details of recognition/ approval by statutory/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under section/clause	Recognition/Approval details institution/Department/ Programme	Day. month and Year	validity	Remarks
-	-	-	-	-

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC) , on its affiliated colleges ?
 Yes (√) No (-)
 If yes, has the college applied for availing the autonomous status?
 Yes (-) No (√)
9. Is the college recognized
 a. by UGC as college with Potential for Excellence (CPE)
 Yes (-) No (√)
 If yes, date of recognition :
 b. for its performance by any other governmental agency ?
 Yes (-) No (√)
 If yes, name of the agency and date of recognition:
10. Location of the campus and area in sq. mts:

Location	Rular area
Campus area in sq. mts.	15 Lac sq. mts.
Built up area in sq. mts.	40,000 sq. mts.

11. Facilities available on the campus (tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.
- Auditorium / seminar complex with infrastructural facilities :
 - Sports facilities
 - ❖ Play ground : (√)
 - ❖ Swimming pool: (-)



❖ Gymnasium: (-)

• Hostel

❖ Boys' Hostel

- i. number of hostels: (-)
- ii. number of inmates: (-)
- iii. facilities (mention available facilities): (-)

❖ Girls' hostel

- i. Number of hostels : (-)
- ii. Number of inmates : (-)
- iii. Facilities (mention available facilities): (-)

❖ Working women's hostel:

- i. Number of inmates: (-)
- ii. facilities (mention available facilities): (-)

• Residential facilities for teaching and non-teaching staff (give numbers available cadre wise) :

• Cafeteria -: (-)

• Health centre -: (-)

First aid, inpatient, outpatient, Emergency care facility, ambulance:
(NO)

Health centre staff

Qualified doctor full time (-) Part- time (-)

Qualified Nurse full time (-) Part- time (-)

• Facilities like banking, post office, book shops : (No)

• Transport facilities to cater to the needs of students and staff: (No)

• animal House: (No)

• Biological waste disposal: (No)



- Generator or other facility for management/regulation of electricity and voltage: (Yes)
- Solid waste management facility: (No)
- waste water management: (yes)
- Water harvesting: (yes)

12. Details of Programmes offered by the college (give data for current academic year)

s no	Programme level	Name of the Programme/course	Duration	Entry Qualification	Medium or instruction	Sanctioned / student strength	no. of students admitted
1	UG	B.com Plan,	3 Years	12th pass	Hindi	30	24
2		B.com. Computer Application	3 Years	12th pass	Hindi	50	49
3		B.Sc. Computer Science	3 Years	12th pass	Hindi	50	21
4		B.A. Plan	3 Years	12th pass	Hindi	110	138
5		B.A. Computer Application	3 Years	12th pass	Hindi	50	34
6	PG	M.Com	2 Years	B.com pass	Hindi	30	23
7		M.A (PolSC.)	2 Years	B.A. Pass	Hindi	20	03
8		M.A (ECO.)	2 Years	B.A. Pass	Hindi	20	02

13. Does the college offer self-financed Programmes ?

Yes (✓) No (-)

If yes, How many / (03)

14. New Programmes introduced in the college during the last five years If any



Yes (✓) No (-) Number (01)

f

15. List the departments: (if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding Programmemes. Similarly, do not list the departments offering common compulsory subjects for all the Programmemes like English, regional languages etc)

Particulars	UG	PG	Research
Science	Physics, Maths & Computer Science	-	-
Arts	Pol. Science, ECo, History, Sociology, & Computer application	Pol. Science, ECo,	-
Commerce	Management, Account, ECo, & Computer Application	Account & Taxataion	-
Any other not covered above	-	-	-

16. Number of Programmemes offered under (Programmeme means a degree course like BA, BSc, MA, M.Com....)
- a. annual system (-)



- b. Semester system (✓)
 - c. Trimester system (-)
17. Number of Programmes with
- a. Choice based Credit System (-)
 - b. inter/ Multidisciplinary Approach (-)
 - c. any other (specify and provide details) (-)
18. Does the college offer UG and/or PG Programmes in Teacher Education?

No (✓)

If yes,

- a. year of introduction of the Programme (s)
(-)
and number of batches that completed the Programme

- b. NCTE recognition details (if applicable)
(-)

Notification No.:

Date:

Validity :

- c. Is the institution opting for assessment and accreditation of teacher Education Programme separately?

Yes (-) No (✓)

19. Does the college offer UG or PG Programme in Physical Education?

Yes (-) No (✓)

If yes,

- a. Year of Introduction of the Programme(s) :
and number of batches that completed the Programme

(-)

- b. NCTE recognition details (if applicable)

(-)

Notification no.:

Date:

Validity:

- c. Is the institution opting for assessment and accreditation of physical Education Programme separately?

Yes () No (✓)



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate professor		assistant professor					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC / University/ State government Recruited	01	01	-	-	04	03	03	-	-	-
Yet to recruit	-	-	-	-	-	-	-	-	-	-
sanctioned by the management/ society or other authorized bodies recruited	-	-	-	-	05	03	-	-	-	-
Yet to recruit	-	-	-	-	-	-	-	-	-	-

21. Qualifications of the teaching staff

Highest qualification	Professor		Associate Professor		Assistant Professor		Toata
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.sc / D.Litt.							



Ph.D.	01	01	-	-	03	02	07
M.Phil.	-	-	-	-	-	02	02
PG	-	-	-	-	01	-	01
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	02	03	05
PG	-	-	-	-	03	-	03
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

22. Number of visiting Faculty/ guest Faculty engaged with the College.
(-)
23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 2011-12		Year 2012-13		Year 2013-14		Year 2014-15		Year 2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
SC	77	27	74	38	79	50	85	86	99	61
ST	-	01	02	01	-	01	-	-	02	-
OBC	95	47	106	62	107	85	110	101	118	103
General	64	37	68	49	75	49	62	57	68	68
Other	-	-	-	-	-	--	-	-	-	-

24. Details on students enrollment in the college during the current academic year (2012-13) :

Type of students	UG	PG	M.Phil	Ph.D.	Total
Students from the same state where the college is located	100%	100%	-	-	-
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign Students	-	-	-	-	-
Total	-	-	-	-	-

25. Dropout rate in UG and PG (average of the last two batches)
UG (5%) PG (0%)
26. Unit Cost of Education:
(a) Including the salary component (41460)
(b) Excluding the salary component (594)
27. Does the college offer any Programmemes/ in distance education mode (DEP)



- Yes (-) No (√)
- If yes,
- a) Is it a registered centre for offering distance education Programmemes of another University
 Yes () No (√)
- b) Name of the University which has granted such registration (-)
- c) Number of Programmemes offered (-)
- d) Programmemes carry the recognition of (-)

the Distance Education Council.

Yes (-) No (√)

28. Provide teacher- student ratio for each of the Programmeme/ course:
- | | |
|------------|-------|
| Commerce | 1:53 |
| Maths | 1:53 |
| Physics | 1:53 |
| Com. Sc. | 1:53 |
| Pol. Sc. | 1:123 |
| History. | 1:143 |
| Economic . | 1:90 |
| Sociology. | 1:245 |

29. Is the college applying for Accreditation: Cycle 1 (-) Cycle 2 (√) Cycle 3(-) Cycle 4 (-)

30. Date of accreditation
 Cycle 1 31-03-2007
 Accreditation outcome/Result "B" Grade

31. Number of working days during the last academic year.

270

32. Number of teaching days during the last academic year.

180

33. Date of establishment of internal Quality Assurance Cell (IQAC) :
 01-07-2007



34. Details regarding submission of Annual Quality Assurance Reports

AQAR	(i)	2008
AQAR	(ii)	(-)
AQAR	(iii)	(-)
AQAR	(iv)	(-)
AQAR	(v)	(-)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information) Nil

CRITERION I: CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

To make the student responsible citizens of the country by inculcating in them civic sense, moral & human Values & develop students in all dimensions.

Mission: The mission statements of the College are as follows:

- To provide quality higher education to its students.
- To provide higher education to the poor ,backward, and the girls students of the surrounding villages.
- To nurture social awareness and responsibilities among its students.

Objectives:

The chief objective of the College as Swami Vivekanand, Atharva Veda and the Vikarm University Anthem exhort, is to awake, illuminate and motivate the students towards their growth with the sense of joy, unity and peaceful coexistence.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum design and development action plans are prepared by



Vikram University, to which the College is affiliated. The Curriculum Is uploaded on university Website. Institute make available the copies of same and instruct the teacher to execute it. The HODs conduct their departmental meetings with faculty members and develop academic plans for the coming academic session. For effective implementation of the curriculum, the syllabus and the number of classes are divided among the faculty members at the beginning of the academic session. Teachers also take extra classes to complete the assigned syllabus within the stipulated time. Continuous and Comprehensive Evaluation (CCE) and Project work are conducted for effective implementation of the curriculum.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

The Curriculum is uploaded on university Website. Institute make available the copies of same and instruct the teacher to execute it. The HODs conduct their departmental meetings with faculty members and develop academic plans for the coming academic session. For effective implementation of the curriculum, the syllabus and the number of classes are divided among the faculty members at the beginning of the academic session. Teachers also take extra classes to complete the assigned syllabus within the stipulated time.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

Following initiatives are taken up by the College:

- Provides internet facility at different segments of the College.
- Provides modern teaching aids, like LCD projector.
- Organizes computer skill development Programme for the faculty so that they are able to use modern teaching aids in classroom instructions.
- Encourages the teachers to participate in special lectures organized by the College/other Colleges/affiliating University.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?



The affiliating Vikram University conduct workshop and meetings and invites teachers from all affiliated colleges regarding change or updating the curriculum/syllabus. The senior faculty members from each Department of the College attend the said workshop and meetings and communicate/exchange their opinions/suggestions for effective operationalisation of the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

At present no staff member of college is member of curriculum development committee of affiliating university.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The College does not offer any such courses.

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Institute analyzes the stated objectives of curriculum with reference to the results of the students declared by the university.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

No such course is offered by the institute.

1.2.2 Does the institution offer Programmes that facilitate twinning /dual



degree? If 'yes', give details.

The College does not offer such courses.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Following the rules and regulations of the affiliating University the College provides academic flexibility to its students by offering choices for the subjects/ courses in UG Programmeme as follows:

Range of Core /Elective Options offered by the university and those opted by the college are as follows:

Core Options/ Elective Options:

For B.A. Course student can choose three optional subject one each from either of the group.even if student gets ATKT in two subject he/she is allowed to apper in next semester

Choice Based Credit System and range of subject options:

At present, the College does not offer choice based credit system (CBCS) for any of its Programmeme.

Courses offered in modular form: NO

Credit Transfer and accumulation facility: NO

Lateral & Vertical mobility within and across Programmemes and courses: NO

Enrichment Courses: NO

1.2.4 Does the institution offer self-finaced Programmemes? If 'yes', list them and indicate how they differ from other Programmemes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, the College offers self-financed Programmemes:



1. B.A. Computer Application
2. B.Com.. Computer Application
3. B.Sc. . Computer Science

Admission and curriculum are the same as of regular Programmemes.

Fee:-

- | | |
|---------------------------------|--------|
| 1. B.A. Computer Application | 3500/- |
| 2. B.Com.. Computer Application | 3500/- |
| 3. B.Sc. Computer Science | 4000/- |

Teacher qualification is as per the rules of UGC and State govt.

1.2.5 Does the college provide additional skill oriented Programmemes, relevant to regional and global employment markets? If ‘yes’ provide details of such Programmeme and the beneficiaries.

The College does not provide any additional skill oriented Programmemes.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

No.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic Programmemes and Institution’s goals and objectives are integrated?

As an affiliated College, the institute does not have any liberty in formulating its own curriculum.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

As an affiliated College, feedback through classroom interaction obtained from students is analyzed by the faculty members in the concerned department. When faculty members are invited during curriculum modification, they communicate



their recommendations on the basis of their analysis and discussion of the feedback received. However, the College does not have formal feedback mechanism to modify, enrich and organize the curriculum.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

syllabus of BA/BCOM/BSC foundation subject includes computer basics, environmental studies and global warming.

1.3.4 What are the various value-added courses/enrichment Programmemes offered to ensure holistic development of students?

moral and ethical values: Through the active participation in NSS and NCC activities. Also special classes yoga classes and spiritual lectures are organized .

employable and life skills:

Training Programmeme are organized by Vivekanand Career Cell.

better career options: There is no formal system in the College.

community orientation:

As Sonkatch is predominanatly rural area the girls students of our college are advised to convince the villagers at their native place to send their daughters regularly in the college to reduce the dropout rate.

Various welfare schemes are run by Madhya Pradesh govt. but due to illiteracy people are not aware of these schemes. Student of our college make best efforts to propagate these schemes so that most of people are able to avail benefits.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Stakeholders Use of the feedback in enriching the curriculum

Enriching t he curriculum is the matter of affiliating University.college takes feedback and forward it to board of studies of concerning subject for further consideration.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment Programmemes?

Not Applicable.



1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

No faculty member is involved in development of the curriculum prepared by the University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new Programmemes?

Yes , feedback from students and stakeholders on Curriculum and analyzed by the faculty members and forwarded to the registrar of the university for consideration.

1.4.3 How many new Programmemes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/Programmemes?)

Following new Programmemes/ courses were introduced by the College during the last four years (2009-10 to 2012-13):

1. B.A. Computer Application.

From Session 2014-15, BA computer Application Course is introduced which would bring awareness about information and communication technology among the girls.



CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 STUDENT ENROLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

From Academic session 2012-13 admission process is online which can be accessible to all from anywhere . student can get required information about courses, number of seats , fee structure of any college of Madhya Pradesh by a single click. College also displays necessary information regarding admission process through notices.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit,entrance test and interview (iv) any other) to various Programmemes of the Institution.

Process of admission is online which is based on merit. As per government reservation policy & weightage policy for students participating at state/national level sports, NSS, NCC, and cultural competition , merit list are prepared by the online admission portal and on that basis admission is given to student at various college of M.P. This is an centralize system for admission. On that basis admission is given to students in the Institute.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the Programmemes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

All college of M.P. follows the same guideline as there is a centralize online admission system. Hence college has no authority to decide maximum or minimum percentage at UG & PG Level.



2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Not applicable as there is online centralized admission system.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

..SC/ST

..OBC

..Women

..Differently abled

Economically weaker sections

..Minority community

..Any other

As per higher education department of M.p. State govt. there is provision of reservation of seats for SC/ST/OBC women, differently abled and minority community.

2.1.6 Provide the following details for various Programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

Year: 2011-12

Programmes	Number Of Applications	Number Of students Admitted	Demand Ratio
BA	80	80	1:1
BCOM Plain	14	14	1:1
BCOM Comp.	37	37	1:1



App.			
B.Sc. Comp.Sc.	25	25	1:1
M.COM.	10	10	1:1
MA Pol.Sc.	2	2	1:1

Year: 2012-13

Programmeme	Number Of Applications	Number students Admitted	Demand Ratio
BA	71	71	1:1
BCOM Plain	30	30	1:1
BCOM Comp. App.	48	48	1:1
B.Sc. Comp.Sc.	29	29	1:1
M.COM.	17	17	1:1
MA Pol.Sc.	4	4	1:1

Year: 2013-14

Programmeme	Number Of Applications	Number students Admitted	Demand Ratio
BA	111	111	1:1
BCOM Plain	25	25	1:1
BCOM Comp. App.	49	49	1:1
B.Sc. Comp.Sc.	20	20	1:1
M.COM.	22	22	1:1
MA Pol.Sc.	7	7	1:1



MA Economics	8	8	1:1
-----------------	---	---	-----

Year: 2014-15

Programmeme	Number Of Applications	Number students Admitted	Demand Ratio
BA Plain	56	56	1:1
BA Comp.App.	34	34	1:1
BCOM Plain	24	24	1:1
BCOM Comp. App.	35	35	1:1
B.Sc. Comp.Sc.	32	32	1:1
M.COM.	22	22	1:1
MA Pol.Sc.	10	10	1:1
MA Economics	6	6	1:1

Year: 2015-16

Programmeme	Number Of Applications	Number students Admitted	Demand Ratio
BA Plain	122	122	1:1
BA Comp.App.	16	16	1:1
BCOM Plain	24	24	1:1
BCOM Comp. App.	49	49	1:1



B.Sc. Comp.Sc.	21	21	1:1
M.COM.	23	23	1:1
MA Pol.Sc.	03	03	1:1
MA Economics	02	02	1:1

Number of student increased in the college compared to previous three years.

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Appropriate measures are taken by the College for the differently abled students based on their needs/demands. Institute provide financial support in the form of various scholarships as per rules and policies of the state/central govt. Facility of wheel chair is provided to the students with the help of 1 Rotary/Rotract club Sonkatch.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the Programmeme? If 'yes', give details on the process.

Yes, through Vivekanand Career Guidance Cell , throughout the year various Knowledge based activities(test, Group diccussion Symposium etc.) are conducted to access student needs in term of knowledge & Skill.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the Programmeme of their choice? (Bridge/Remedial/Addon/Enrichment Courses, etc.

All departments of the institute take introductory classes(Zero Classes) to bridge the knowledge gap of the enrolled students to enable them to cope with the Programmeme of their choice.

2.2.4 How does the college sensitize its staff and students on issues such as



gender, inclusion, environment etc.?

- Organizing gender and environment awareness/sensitizing Lectures, talks & Group Discussions. Students are encouraged in participatory learning practices through their participation.
- Celebrating national/international days to sensitize the students and teachers regarding gender issues, like World Women Day, Anti-Dowry Day, World Environment Day etc. NSS wing of the College organizes many Programmes, like tree plantation in the college premises and in the surrounding area of the college on Vanmahotsava etc.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Identify educational/learning needs of advanced learners through: classroom interactions, assignments, group discussions & class tests & Project Works.

Respond to special educational/learning needs of advanced learners through:

- Providing guidance for reference books, tutorial classes, interactive sessions and class tests. Apart from classroom teaching, assignments are given to the advanced group learners.
- Addresses of relevant websites are given.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the Programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The academic performance of the students from the disadvantaged sections of society, physically differently-abled, slow learners, economically weaker sections etc. who do not seem to cope up with the pace of learning and sometimes seem at risk of drop out are identified by the faculties during the classroom interactions, personal counselling in the classroom.

Following strategies are adopted for improving academic performance of these students:

- Repetition & revision of a topic.
- Encouraging students to participate in classroom interactions.



□ Tutorial classes, personal guidance and small group class tests.

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules (Academic calendar, teaching plan, evaluation blue print, etc.)?

As per the academic calendar of higher education department M.P. college plans and organise the teaching, learning and evaluation schedules.

2.3.2 How does IQAC contribute to improve the teaching–learning process?

IQAC holds its meeting involving the academic as well as administrative staff from time to time.

IQAC keeps a watch over the students if they are using computer internet and other facility provided by the the college or not.

Analysis of performance of students based on CCE and project work.

Time to time feedback is taken from the student & staff members. Accordingly new methods and techniques that help in enhancement of performance.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

For interactive learning the college has purchased computers, LCD Projector, white/green boards and interactive boards which would make learning more student-centric and supportive to the teachers.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Time to time Various competitions are organized by college on child marriage ,dowry system, and girl child feticide are organized. Special lectures are also conducted on various critical issues so that students are able to understand these issues andmake a positive opinion to resolve these issues.



2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The teaching-learning technologies and facilities available and used by the faculty for effective teaching are:

- Modern teaching aids like LCD projector.
- ICT enabled classrooms.
- Internet access for improving the teaching-learning system.
- Under Ambassador Professor Scheme, expert professor from other colleges of district delivers lecture time to time as per higher education department schedule.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculty are exposed to advanced level of knowledge and skills through Expert lectures, seminars, workshops organized by college and other college.

2.3.7 Detail (process and the number of students/benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice) provided to students?

Academic, Personal and Psycho-Social Support & Guidance Services:

- The College provides general study support for all students.
- The faculty members of the College engage both in academic and personal counseling regarding choice of subjects during admission, low attendance and poor marks in internal and final examinations etc. Slow learners are identified through classroom interactions and personal counselling in the classroom by the teachers.
- The College does not have any professional counselling cell.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the



institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching approaches/methods adopted by the faculty are:

- Interactive learning
- Computer-assisted audio-visual learning
- Project-based learning
- Intra-departmental seminar
- Use of web resources

2.3.9 How are library resources used to augment the teaching-learning process?

Library as Resources Used:

The library has adequate number of text books with multiple volumes and reference books, newspapers, journals, magazines, display board, reading room, computer with internet. The library remains open from 10.30 A.M. to 4.30 P.M. on working days. The question papers of university examinations of previous years are preserved in the library for helping the students in preparation for examinations. Both teachers and students use them for teaching/learning.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The quality of teaching-learning is monitored by the Principal, IQAC Cell members and HODs of the concerned departments.

- interaction of the Principal with students, Academic Committee and HODs
- classroom interaction with students and HODs
- regular interaction between HOD and faculty members
- class tests, unit tests and final examination results



2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to

Highest Qualification	Professor		Assistant Professor		Total
	Male	Female	Male	Female	
Permanent Teachers					
D.Sc./D.Litt.	-	-	-	-	
Ph.D.	1	1	3	2	7
M.Phil.	-	-	-	2	2
PG	-	-	1	-	1
Temporary Teachers					
D.Sc./D.Litt.	-	-	-	-	
Ph.D.	-	-	-	-	
M.Phil.	-	-	2	3	5
PG	-	-	3	-	3

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new Programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Institute introduced B.A. Computer Application new Programme 2014-15 in which one qualified faculty teaches computer basics & information technology. As Govt. college Sonkatch is having B. Sc. Comp. Sc., B.Com.



Computer App. & now B.A. Computer App. As a subject so there is no scarcity of qualified persons.

2.4.3 Providing details on staff development Programmemes during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to Staff Development Programmemes

Academic Staff Development Programmemes	Number of faculty Nominated
Refresher Courses	01
HRD Programmemes	-
Orientation Programmemes	01
Staff Training conducted by the university	5
Staff Training conducted by other institution	4
Summer/winter schools,workshops,etc.	-

b) Faculty Training Programmemes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches: Traditional classroom lectures, group discussion,seminars,power point presentation are used .

Handling new curriculum:

Mainly internet is used as a primary tool to handle new curriculum. .University department of concerning subject is also guide faculty members about new curriculum.



Content/knowledge management: Nil.

Selection, development and use of enrichment materials: Nil.

Assessment:

It is done on the basis of student's feedback, their examination results & also faculty

member commitment towards the institute management.

Cross cutting issues:

Awareness generating Programmes/discussions are organized .IQAC meetings also discussed cross cutting issues.

Audio Visual Aids/multimedia:

college has one OHP & one LCD projector.

Open Educational Resources (OER's): No.

Teaching learning material development, selection and use:

The College provides audio-visual aids with internet connection. PPTs available on the internet are used and also special PPTs are developed by faculty members to guide students properly .Higher education department of M.P. & lead college at district level organize special training Programmes for Teaching learning enrichment material .

Percentage of faculty (among Professor/Associate Professor/A.P.)

invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies = Nil

participated in external Workshops/Seminars/Conferences recognized by national/international professional bodies = 100%

presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies = NIL

2.4.4 What policies/systems are in place to recharge teachers? (eg:providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized Programmes industrial engagement etc.)

NIL.



2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Institute get feedback from the students through feed back forms. These Forms are analyzed by the principal. At the end of session confidential reports of the teacher are prepared and forwarded to the additional director and commissioner of higher education department.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

At the beginning of the year, Departmental Heads and faculty members inform the students about it in the classroom. Time to-time notifications about evaluation processes issued by Principal are being circulated to the classrooms and displayed in the College notice board. There is a provision of annual assessment of overall performance of the faculty by the head of the institute. All the faculty members has been informed about newly pattern of confidential Report based on self -appraisal.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

In Madhya Pradesh University has no right to adopt or initiate evaluation of teachers in govt. colleges.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?



Not Applicable.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

NIL.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/Programmeme? Provide an analysis of the students results/achievements (Programmeme/course wise for last four years) and explain the differences if any and patterns of achievement across the Programmemes/courses offered.

A committee is formed for result analysis .The progress of the students is conveyed to faculty members and IQAC.The analysis of result is compared with other institutes.

Result Analysis Table							
S.No.	Course offered	Year-Wise Results					
		2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
1	B.A.	92%	100%	100%	71%	92%	96%
2	B.Sc.	100%	82%	100%	64%	90%	96%
3	B.Com.	100%	97%	68%	93%	95%	93%
4	M.A.	100%	100%	75%	100%	88%	100%
5	M.Com.	88%	73%	93%	53%	100%	100%

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

CCE is conducted by the college in all subject and their performance is evaluated and discussed with student. This whole process is organized as per university guide line



2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes.

- Monthly attendance record leads to regularity.
- CCE tests develop learning.
- Classroom teaching and seminar are assessed
- Extra classes are arranged for slow learners.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Students may apply to the university for re-totaling and rechecking within 10 days of declaration of result.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes Semester Cell of the college used to display marks of CCE & Project Works of all students.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

College strictly follows the academic calendar of university and state government. Faculty members always remain in touch with students to encourage them.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

For enhancing the social and economic relevance of the courses offered, the measures/initiatives taken up by the College are through:

- The College offers B.Com. course which includes one part of a paper entitled Entrepreneurship Development. Study of this paper helps the students to



understand what entrepreneurship is ? and also helps to develop entrepreneurship ideas within themselves.

- Often the college organizes workshop for developing entrepreneurship skill. With the help of Vivekanand Career Guidance Cell & NSS Unit of College.

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The College does as follows:

- The College collects and analyses data on student learning outcomes through classroom interactions, unit tests and final examination, assignments, projects, practical sessions, participation in departmental seminars.
- The learning outcomes of the students are analysed in the departmental meeting which is communicated by the HODs to the Academic Committee meeting.
- Departments also arrange tutorial/remedial classes for the students whose progress is unsatisfactory.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes.

The College monitors and ensures the achievement of student learning outcomes through:

- The Head and faculty members of the concerned departments monitor the performance/achievement of the students on the basis of the classroom interactions, unit tests and final examination, assignments, projects.
- To ensure the achievement the head of the department in consultation with the departmental faculty members plans and executes various curricular and co-curricular activities for achieving the stated learning outcomes.

2.6.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The College ensures the attainment of these by the students through its curricular and co-curricular activities, extension and outreach Programmes.



CRITERION III : RESEARCH,CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Being a general degree college, the College has no recognized research centre of the affiliating University or any other agency or organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

NA

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Practicals of prescribed curriculum are done by the students [as computer application, computer science and physics are being taught] through CCE, various cultural and NSS activities organized to develop the scientific temperament among students.



3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual /collaborative research activity, etc.

Two faculty members are involved in guiding research scholars towards Ph.D. Programmemes. Recently two faculty members have completed their P.hd. research.

Two teachers are involved in their P.hd. research .Beside that the teachers are participated in various state/national/international seminar/Workshop.

Details of the faculties regarding research guidance:

Name of the Faculty	Name of the Department	No. of Scholars	Completed/On going
Dr.R.K.Mahajan	commerce	08	02 Completed/ 06 ongoing
Dr. B.L.Patidar	commerce	08	ongoing

Details of the faculty engaged in individual research for Ph.D.:

NIL.

3.1.6 Give details of workshops/training Programmemes/sensitization Programmemes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

Nil

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

At present, the College does not have choosen any institutional prioritized research area. The faculty members of the College are involved in individual research work



for Ph.D. Programmeme. Six (06) teachers also have Ph.D. degree from reputed Universities.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Nil

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Nil

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Nil

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money to the faculties for research in this institute. Although teachers can apply for seed money to UGC.

3.2.3 What are the financial provisions made available to support student research projects by students?

Nil

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.



Nil

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The equipments are maintained by the individual departments. The equipments and other facilities available in the departments are used by the teachers and students as and when they are needed in day-to-day classes. Concerning Teachers guide the students when the equipments are used for practical classes.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations . Provide details of ongoing and completed projects and grants received during the last four years.

Nil

3.3 INFRASTRUCTURE FOR RESEARCH

3.3.1 What are the research facilities available to the students and research scholars within the campus?

students are encouraged and motivated by the faculty members to participate actively in various seminars/workshops .

- Broad band BSNL internet connection in different segments of the college.
- Library with reading room both for students and teachers.
- Physics and computer laboratories for teaching as well as preliminary Research

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Nil



3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If ‘yes’, what are the instruments/facilities created during the last four years.

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Nil

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Nil

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There is no such collaborative research facilities developed /created by any research institutes in the college.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product): Nil.**
- **Original research contributing to product improvement: Nil.**
- **Research studies or surveys benefiting the community or improving the services: Nil**
- **Research inputs contributing to new initiatives and social development: Nil**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No



3.4.3 Give details of publications by the faculty and students:

*** Publication per faculty :**

Dr.sudhir Mahajan & Dr. Manoj Mahajan [Deptt.of commerce]

“Bharat Main Uchha Shiksha : SWAT vishleshan

Research Link – An International Registered & Referred Journal-110 ,Vol – XII(3),May 2013, p 69

* Bharat me Saksharta- ek Sankhikiyl adhayayan (Mahila saksharta ki pragati ke vishesh sandarbh me) Divya shodh samiksha visheshank ISSN no. 2394-3807

* PMJDY & MUDRA BANK (the key steps towards financial inclusion in india) navin shodh sansar- ISSN no. 2320-8767

* E-waste; An opportunity for budding entrepreneurs (Dr. Sudhir Mahajan)
New dimensions for dynamic business practices published by SPD mumbai
ISBN no 13:978-93-5213-282-9

* Number of papers published by faculty and students in peer reviewed journals (national / international) -
International Registered & Referred : 01

Dr.B.L.Patidar [Deptt.of commerce]

“Direct Cash Transfer and Its Impact in the Indian Context ”
Tectfully management research journal – ISSN 23197943

“Green Marketing : Green Environment”
Journal of research & development – ISSN 22309578

“MG nrega: Issues challenges”
Golden research thought –ISSN 22315063

“Ethics Values in Advertising & Indian Society”
Excess international journal multi- ISSN 22498834
National : 03 International : 01

Prof.Sujata Naik [Deptt.of Economics]



"Laghu udhymo se sawarta madhya pradesh ka bhavishya" The I.N. Research Journal of social sciences and Humanities ISSN no. 0.989

"Disastar Management in India- Challenges and mitigations" paradigm shift in innovative Business Management ISBN no- 30:978-93-5110-105-05

"Mahila sashakti karan ki aur badate kadam evm chunotiya" Idylic institute of management indore ISSN no - 2455-2488

Dr.Richa Mehta [Deptt.of Sociology]

"Aadhunik jivan shaili me tanav prabandhan aawashyak-ek adhyayan" The international research journal of social science & huminities 2015 ISSN-2320-4702

"Gharelu hinsa -samsya evam samadhan" I.R.R.journal Sept.2015 ISSN No.2320-8767

"Netik mulyon ki shiksha-safal evm sukhi jeewan ki punji" Contemprary practices of business management-VISHISTH ISBN No.13:978-81-927-004-3-4

" Jalvayu me parivartan ka karan tatha uska bhartiya arthvyavstha par prabhav" National seminar of effects of climatic change 12-13 Oct.2013 ISSN.No.2395-4442

" Gramin bharat ke vikas me aadhunik sanchar madhyamon ki bhumika" Gramin samaj aur sanchar -Badalte aayam Indore ISBN No.978-93-84314-65-1

" Vidhyalayeen shiksha evm jeewan mulya " IDYLIC Institute of Management Indore -Shiksha sanskriti utthan nyas ISSN No.24552488

*** Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities InternationalComplete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Nil**

* Monographs	Nil
* Chapter in Books	Nil
* Books Edited	Nil
* Books with ISBN/ISSN numbers with details of publishers	Nil
* Citation Index	Nil
* SNIP	Nil
* SJR	Nil
* Impact factor	Nil



* **h-index** Nil

3.4.4 Provide details (if any) of

* **research awards received by the faculty :** Nil

* **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally :** Nil

* **incentives given to faculty for receiving state, national and international recognitions for research contributions.:** Nil

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute industry interface?

NA

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

NA

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

NA

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The institute has not taken such policy.



3.6 INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR) AND EXTENSION ACTIVITIES

3.6.1 How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The College always organizes different extension activities in and outside the campus throughout the year to engage the students in different community oriented activities to develop a sense of social responsibility, service orientation and holistic development of the students. The College has active NSS unit, Red Ribbon Club (RRC). The College has 100 volunteers of NSS unit with a faculty member as the Programme Officer. Under this unit there is a Red Ribbon Club .

NSS organizes/participates/observes different activities/ Programmes: such as Swachhta Abhiyan, SVEEP,SENSE , Plantation etc.

Students are advised to follow practices like Surya Namaskar, Meditation, Nasha Mukti etc for holistic development.

Red Ribbon Club works for awareness building among the students and community people about HIV/AIDS. The club participates/ organizes essay contest, poster gallery presentation, awareness generating workshop on HIV/AIDS with the help of ITCT Sonkatch.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

The College encourages the students to involve in various social movements/activities through participation in numerous activities organized by NSS and Career Guidance Cell.

Ref. 3.6.1

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The College gets feedback and Suggestions on its curricular, co-curricular and extra-curricular activities from the JBS members in different meetings. Regular meetings are conducted with Teachers' Council and different committees under the chairmanship of the Principal in which different issues about changes and



development of the College are discussed. The students can directly put their suggestions and complaints to the Principal. Students/alumni/parents/guardians are always free to put their suggestions to the Principal.

3.6.4 How does the institution plan and organize its extension and outreach Programmemes? Providing the budgetary details for last four years, list the major extension and outreach Programmemes and their impact on the overall development of students. Institutional Plan:

The College has active NSS unit and RRC. for organizing its extension activities and outreach Programmemes all over the year. There is a NSS advisory committee of the College. Time to time prior discussion is held with the committee members to chalk out the plan for its activities.

Budget Allocation:

As being a government College, it has no scope to allocate budget for organizing its extension and outreach Programmemes. All the activities are performed as per grants allocated and received from the concerned university [Directorate of Youth Affairs & Sports for NSS activities]

last four years Programmemes Fund Received & Expenditure Incurred (in Rs.) are mentioned below:

S.No.	Academic Year	Allotment	Expenditure	Remarks
01	2010-11	10,610=00	10,610=00	NSS regular activities and RRC activities etc.
02	2011-12	11,150=00	11,150=00	
03	2012-13	7300=00	6300=00	
04	2013-14	6350=00	6180=00	
05	2014-15	9300=00	8030=00	
06	2015-16	8310=00	8310=00	

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?



The College has NSS unit apart from its regular cadet other students are also encouraged to participate in the extension Programmes. The institution does not have NCC unit.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Nil

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Adopting healthy practices now students are more sensitive and responsible towards weaker and differently abled persons .

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College and local community share a very good rapport and are in constant touch with each other. Besides, JBC members time to time visit to college and give support on various extra-curricular and extension and outreach activities/Programmes of the College. Some of the major initiatives undertaken by the College involving various communities are as follows:

Health Awareness Programmes by RRC

Matdata jagrukta abhiyan

Social activities through NSS

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Nil

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.



The NSS volunteers have participated in the district as well as university/state level camps. Aaushi kaushal B.sc.IV sem & Sapna sisodiya B.com IV Sem got award for distt. level easy compition [Matdata jagrukta abhiyan]

3.7 COLLABORATIONS

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/ upgradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/ new technology/placement services etc.

Nil

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Nil

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.



The College has not signed in any formal MOUs and agreements.

- a) Curriculum development/enrichment : Nil
- b) Internship/ On-the-job training :
Students of VI sem UG & IV sem PG involved in job oriented projects.
- c) Summer placement : Nil
- d) Faculty exchange and professional development : Nil
- e) Research : Nil
- f) Consultancy : Nil
- g) Extension : NSS/ Red Ribbon Club
- h) Publication : Nil
- i) Student Placement : Nil
- j) Twinning Programmes : Nil
- k) Introduction of new courses : Yes
- l) Student exchange : Nil
- m) Any other : Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Nil



CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of Infrastructure that facilitate effective teaching and learning?

For creation of the infrastructure facilities in the College and Enhancement of infrastructure that facilitate effective teaching and Learning, resolutions are taken discussion with the Principal, Academic Committee and UGC committee. For creation of new construction an Appeal is made to the Department of Higher Education, Government of Madhya Pradesh. For creation of other curricular, co-curricular and extra-curricular Infrastructures that facilitate effective teaching and learning, is appealed For the UGC fund. Physical infrastructure for curricular activities such as New construction of building for classrooms, laboratories, staff rooms, Administrative block, hostel etc. is sanctioned by the Directorate of Higher Education of Government of Madhya Pradesh. The works are done by the P.W.D. Department of Government of Madhya Pradesh.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology Enabled learning spaces, seminar halls, tutorial spaces, laboratories, Botanical garden, Animal house, specialized facilities and equipment For teaching, learning and research etc.

The infrastructure facilities available for conducting the curricular and Co-curricular activities are:

Classrooms 11



Number Seating Capacity 40

- **Technology enabled learning spaces**

Number/Technology Seating Capacity

1 classroom with LCD Projector 100 students

- **Seminar halls** – Nil

- **Tutorial spaces** – Sufficient classrooms are available from 4 p.m. Onwards and used for tutorials/taking extra classes.

- **Laboratories** – There are 3 well-established laboratories in the College of which one is Physics, two each in Computer Application & Computer Science

- **Botanical garden** – Nil.

- **Animal house** – Nil.

- **Specialized facilities and equipment for teaching, learning and**

Research etc. – The College provides ICT enabled classrooms with BSNL broadband internet connection to all departments, Computer science department. All labs are well-equipped for teaching and learning. The College has LCD projector which has been set up in Audio Visual Room that is used by all departments for teaching-learning.

Computer lab is equipped with 26 desktop computers which are Used for practical classes of Computer Science/Application department. Besides, Physics departments have highly advanced equipment which is used both for teaching-learning and research projects.

b) Extra-curricular activities – sports, outdoor and indoor games, Gymnasium, auditorium, NSS, NCC, cultural activities, Public Speaking, communication skills development, yoga, health and Hygiene etc.

The facilities available for extra-curricular activities are:

Sports & Gymnasium: The College ground is available for sports. There Is football ground, cricket ground, court volley ball. Moreover, the College has a Sport room to store sports instruments/ equipments and manage sports activities guide the motivated sports students.

Auditorium: Nil.

Outdoor and indoor games: The facilities available for outdoor games Are: football ground, cricket ground, volleyball and athletics and indoor Games like table tennis, chess and carom boards etc.

National Service Scheme: Office furniture, notice board, board for wall Magazine, tools for gardening & Plantation.

National Cadet Corps: Nil

Cultural activities: Open Stage, Mike, Podium etc.

Every year annual function is organize by the college. Students of college participate actively in annual function. Students participate also in youth festival.



Public speaking: Nil.

Communication skills development: Books in mentioned subject are available in library.

Yoga: Nil

Health and hygiene:

- There is first aid kit facility available within the College. In case of emergency, the students and staff are taken to the city Hospital which is a distance of two kilometers.
- The College has constant drinking water supply from water cooler for students, teaching and non-teaching staff.

4.1.3 How does the institute plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

- The academic committee and UGC committee work together and Plan the allocation of classes for ensuring that the available Infrastructure is in line with its academic growth and optimal utilization Of the available infrastructure. Examinations for private students are conducted by using classrooms and furniture of the college. College is also examination center for nearby private college under Vikram University. The furniture and space of college is also used by government as per requirement in election and training activity.

- **Example of the facilities developed during the last four years:**

Two classrooms are constructed in year 2012-13 by UGC. Rupees 9.00 lakh were spent on construction of these classrooms.

150 Pairs of tables & chair (cost 2, 78,000) were purchased from fund of janbhagidari samiti of college.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?



The requirements of the physically disabled students are specially Attended by their fellow students, NSS volunteers and faculty members in classrooms, library & laboratories. Our Principal's room, administrative sections, examination cell, drinking water point, toilets, students' union council etc. are on the ground floor. There are 9 classrooms & laboratories in building on the ground floor.

4.1.5 Give details on the residential facility and various provisions available Within them:

- Hostel Facility – for students of sc/st class the hostel governed by adim jati kalian vibhag is available in the distance of 500 meters. There is no individual hostel of college.
- Internet and Wi-Fi facility - Nil
- Recreational facility- Nil
- Available residential facility for the staff and occupancy – Nil
- Constant supply of safe drinking water – Yes
- Security - Nil

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

There is first aid kit provision inside the college campus. The Near by city hospital which is 2 kilometers away from The College is contacted for health care emergencies of students and staff.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking Water facility, auditorium, etc.

The common facilities available in the College are:

- The College has separate room for career guidance cell & placement unit.
- The College has woman cell for counseling girls student
- A canteen is available for both students and staff.
- safe drinking water facility from nal jal yojana for student and staff.
- Recreational spaces for staff and students – nil
- Constant supply of safe drinking water is available.
- Auditorium – Not available.



4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the Composition of such a committee. What significant initiatives have Been implemented by the committee to render the library, Student/user friendly?

Yes, the library has an Advisory Committee.

The Library Advisory Committee is composed of:

Coordinator- senior profession

Member- two asitt. Professors

Initiatives:

Working to make the library as user-friendly.

Provide books to all needy students

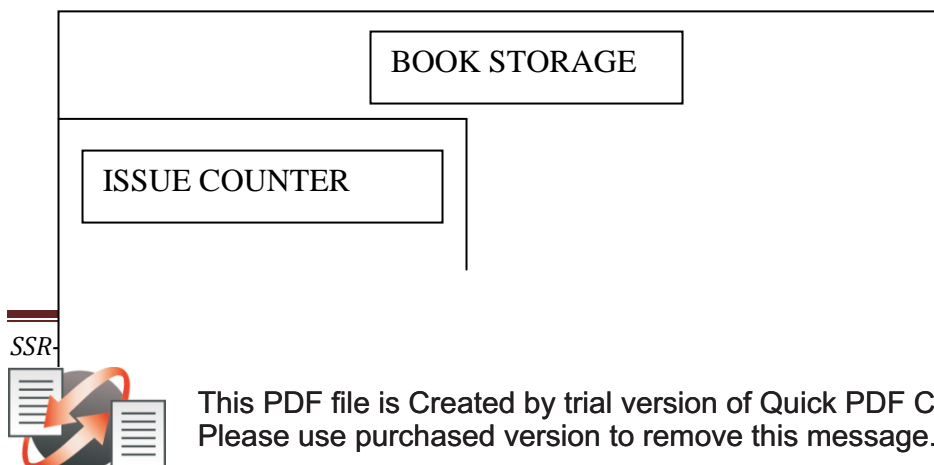
Provide popular newspapers & magazine to students for library reading

Try to provide competition exam. Based magazine and books for multitalented students

To provide stationary and textbook to sc/st students

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.) – $(5.80 \times 5.80) + (5.80 \times 10.80)$
- Total seating capacity – 30 students and 10 staff
- Working hours (on working days, on holidays, before examination Days, during examination days, during vacation) – Library access is Open for all on every normal working day (barring National holidays And Puja vacation), before and during examination days and summer Vacation for 3 hours (11.30 – 2.30).
- Layout of the library (individual reading carrels) – Provides 30-seated reading space for students and 10-seated reading Space for teachers.



READING TABLE

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library books are purchased either from book fair or publishers’ house Or local suppliers by HODs in consultation with the librarian and Departmental faculty members. Following purchases were made during the Last four years:

Library holdings 2009-10 2010-11 2011-12 2012-13

S.No.	No. of books	Cost	Year
1	1240	55989	2010-11
2	464	67204	2011-12
3	155	25407	2012-13
4	-	-	2013-14
Total	1859	148600	

4.2.4 Provide details on the ICT and other tools deployed to provide Maximum access to the library collection?

- OPAC – Nil
- Electronic Resource Management package for e-journals – Nil
- Federated searching tools to search articles in multiple databases – Nil
- Library Website -no
- In-house/remote access to e-publications – Nil
- Library automation – No
- Total number of computers for public access – Nil
- Total numbers of printers for public access – Nil
- Internet band width/ speed – Nil
- Institutional Repository – Nil
- Content management system for e-learning – Nil



- Participation in Resource sharing networks/consortia (like Inflibnet) –Nil

4.2.5 Provide details on the following items:

- Average number of walk-ins = 25 students & 5 faculty members
- Average number of books issued/returned = 27
- Ratio of library books to students enrolled = 43.25:1
- Average number of books added during last three years = 206.33
- Average number of login to opac (OPAC) = No such facility
- Average number of login to e-resources = none
- Average number of e-resources downloaded/printed = none
- Number of information literacy trainings organized = none
- Details of “weeding out” (books damaged beyond repair) of books and Other materials = nil

4.2.6 Give details of the specialized services provided by the library

- Manuscripts - Nil
- Reference - Nil
- Reprography – Nil
- ILL (Inter Library Loan Service) – No
- Information deployment and notification (Information Deployment And Notification) - Yes
- Download - No
- Printing - No
- Reading list/ Bibliography compilation – Yes, sheaf cataloguing is in Process.
- In-house/remote access to e-resources - Nil
- User Orientation and awareness - Nil
- Assistance in searching Databases - Nil
- INFLIBNET/IUC facilities - Nil

4.2.7 Enumerate on the support provided by the Library staff to the Students and teachers of the college.

Subject wise books provided to students and teachers on demand

4.2.8 What are the special facilities offered by the library to the Visually/physically challenged persons? Give details.



No special facilities are available challenged persons but books are provided them in the classroom.

4.2.9 Does the library get the feedback from its users? If yes, how is it Analyzed and used for improving the library services. (What Strategies are deployed by the Library to collect feedback from Users? How is the feedback analyzed and used for further Improvement of the library services?)

NO

4.3 IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and Software) at the institution.

- Number of computers with Configuration (provide actual number with Exact configuration of each available system)
34 computers: Processor – Intel(R) Core(TM) 2Duo CPU, Pentium I3, Pentium IV
Installed Memory (RAM) – 1.00 GB, System Type – 32 bit operating system. One laptop Acer.
- Computer-student ratio – 1:6
- Stand alone facility – No.
- LAN facility – No
- Licensed software – operating system & all software are licensed.
- Number of nodes/ computers with Internet facility – 05
- Any other – No

4.3.2 Detail on the computer and internet facility made available to the Faculty and students on the campus and off-campus?

The College provides central computing facility with BSNL internet connection. Faculty members can access internet in college.

4.3.3 What are the institutional plans and strategies for deploying and Upgrading the IT infrastructure and associated facilities?

The college intends to upgrade the computers with latest configuration. There are plans to extend computer facilities and LAN to all departments.



4.3.4 Provide details on the provision made in the annual budget for Procurement, up gradation, deployment and maintenance of the Computers and their accessories in the institution for last four years.

S.No.	Session	Amount	Remarks
1.	2012-13	210000	6 computer purchased by UGC Fund
2.	2012-13	24000	Reaping and maintenance from JBS fund
3.	2012-13	4500	Scanner purchased

4.3.5 How does the institution facilitate extensive use of ICT RESOURCES? Including development and use of computer-aided teaching/ learning Materials by its staff and students?

Computers are available in most of the departments like all sciences, Commerce and Computer Science. The teachers liberally take help of the ICT resources to enrich their prescribed curriculum with the help of internet. The college has computer facility for its faculty. Faculty members are provided computers with internet browsing facility for preparation of teaching/learning materials in their respective departments. Multimedia projector is available in the college for use by the faculty.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Thrust is given to ICT (Information and Communication Technology) Enabled teaching-learning process to make it effective and more students Centric. The use of modern Audio Visual Aids/multimedia to complement The traditional method of lecture has made the teaching-learning methods Interactive. There are also computers with internet browsing facility to assist faculties in the preparation of teaching/learning materials.

4.3.7 Does the Institution avail of the National Knowledge Network? Connectivity directly or through the affiliating university? If so, what Are the services availed of?



No.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the Facilities mentioned in the table (substantiate your statements by Providing details of budget allocated during last four years)?

The Building maintenance is done by PWD.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

College building is constructed and maintain by PWD.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The maintenance of laboratory equipments is carried out through Annual grants received from the UGC and state government as and when Necessary. The computers and electronic instruments are repaired and Maintained time-to-time from the funds available in the college.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- Each computer is connected with UPS to protect from voltage fluctuations. Besides, the college has been installed three offline UPS for the safety of sensitive equipments.
- The College has multi-tapped drinking water storage.
- Maintenance and repair of electrical installations are done by the Electric Department and P.W.D. Repair and maintenance of sensitive equipments and computers are done through registered vendors.



CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 STUDENT MENTORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Since 2012-13 central online system for admission is adopted and all updated information regarding course offered, number of seats, fee structure and all rules and regulations are displayed on departmental websites/portal.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time ?

Yes, different types of scholarships are given to the students every year. The last five years (2011-12 to 2015-16) profile is given below :

S. No	Scholarship	Year-wise amount of various scholarship given									
		2011-12		2012-13		2013-14		2014-15		2015-16	
1	Post matric	158	422296	200	638025	231	755280	204	850352	233	903838
2	Gaon ki Beti	59	295000	61	305000	75	375000	74	370000	85	425000
3	Transportation	15	6015	24	15090	29	17740	37	13875	52	18855
4	vikramaditya	3	1650	11	6050	6	3300	4	2200	4	2200

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies ?

NA



5.1.4 What are the specific support services/facilities available for students ?

Students from SC/ST,OBC and economically weaker section :

Post metric scholarship for SC/ST/OBC and financial assistance through Vikramaditya yojna for unreserved students [economically weaker] are available.

Student with physical disabilities :

Handicapped scholarship are provided as per state govt. norms.

Aavas yojna : As per state govt. norms

Aawagaman yojna : Applicable for girls students only : As per state govt. norms

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college takes effort for overall development of its students, including entrepreneurial skills. The College offers UG level [ie; BA, B.Com & B.Sc.] course which includes one part of a paper entitled 'Entrepreneurship Development' beside that The College offers PG level course in commerce which include one part of a paper entitled 'Entrepreneurship skill Development' Study of this paper helps the students to understand what entrepreneurship is and also helps to develop entrepreneurship ideas within themselves. Apart from this the students of sixth semester UG & fourth semester PG are involved in Job oriented project.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

- **additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**
- **any other**

Students are encouraged to participate in extra-curricular and co-curricular activities. Games and sports competitions, essay competition, debate and discussions, cultural Programmemes are arranged by the College under Yuva Utsav during the year. Various committees are formed to encourage and to train the students. Students also participate in college/District/regional level competitions/ Programmemes . Athletes and sports students are encouraged to participate at the college/district/regional/ events and are given sports uniform, coaching, travel support as require to students who are proficient in sports.



5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL /GMAT /Central /State services, Defense, Civil Services, etc.

Yes, Swami Vivekanand Career guidance Cell of the college organize the career guidance programme regularly; beside that the lead college conduct the coaching classes & organize the career & placement fair . Motivatisation & inspiration are given to the students of this college by faculties to attend these coaching /Fairs.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc .)

The College have career counselling cell and it is providing all the information regarding advanced courses & career opportunities, while Semester Cell is helpful for the academic advice .

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the Programmes).

The College have a structured mechanism for career guidance of its students. According to calander the relvent Programmes are conducted. A cell related to Vykritva vikas is also constituted in the college for overall development of the students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the College have a separate grievance redressal cell and it is constituted every year in the beginning of the session. To meet the grievances a ‘Compliant Box’has been set up nearer to the Principal’s chamber. In the preceding four years no cases were reported.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?



The College has a committee to prevent sexual harassment and no case has been reported.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the College has an anti-ragging committee. The College also has a separate discipline committee who keeps vigilance on the campus. Till now no incident of ragging has been reported.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The welfare schemes are enlisted below:

- a) Post-Metric Scholarships for SC, ST, OBC , Gaon ki Beti, Awagaman Yojna, Vikramaditya Yojna and Aawas Yojna etc.
- b) A Hostel is available for the ST male students outside the College premises.
- c) Anti-Ragging Committee.
- d) Committee against Sexual Harassment.
- e) Medical Insurance of the students.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

No, the College does not have a registered Alumni Association. Although the alumni frequently visit to the college and valuable suggestions are sought from them.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

The College provides under graduate Programmemes and PG Courses in pol.sc. commerce and Economics. The College does not have a tracking system to systematically record the progress to higher education/employment profile of all its graduating students. Every year many students, especially most of the graduating students take admission to PG level courses in this institute or lead college or



Vikram University, to which the College is affiliated. Many students of the last four batches got employment in Central/State Government /corporate services or self employed. The following four alumni of the last four batches are on the faculty roll of the college:

1. Sri Vinod Akotiya , working as Guest Lecturer, Department of commerce
2. Sri Nilesh tailor working as Guest Lecturer, Department of commerce
3. Sri Pramod Rathore , working as Lecturer, Department of Computer application
4. Miss. Radhika Gupta, MBA Guest Lecturer,
5. Shri Aakash Jain, working as a principal of a pvt. College
6. shri Nilesh Nagori, CA paying his services in a pvt. Bank.

Student progression : UG to PG 50 %

5.2.2 Provide details of the Programmeme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish Programmeme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

As per the direction of the UGC the Deptt. of Higher education m.p. has adopted semester system from 2008-09 in its UG & PG Programmes. According to Deptt's guidelines, students have to complete their graduation degree [03 YDC] within five years & PG degree [02YDC] within three years and provision for ATKT [in two paper per sem.] is there, hence most of the students complete their degree in scheduled period.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Please see 5.2.1 of this report.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following measures are taken by the College for students who are at risk of failure and drop out:

- Tutorials/extra classes are taken for these students by faculty members of the concerned departments.



- Repetition of lecture, regular class tests, sometime small group class tests and personal guidance in the teaching-learning process are adopted.
- Discussion with the parents about their failure.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and Programmeme calendar.

The college organizes many activities on games & sports, cultural and other extracurricular activities for the students in the college. The different committees of the college also give training/guidance to the students for participating in these activities organized by other institutions. The available facilities for these activities are:

Games & Sports :

- Large play ground .
- Boys' common room is also equipped with indoor games facility .
- There is a ground for football & cricket , volleyball court , badminton court in the college campus. The college has a sports department to guide the motivated sports students. The deptt. of higher education has been sanctioned fund to the college for promoting sports activity & for concerned material.
- Games & sports committee to encourage for participation in cricket, football, volleyball, table tennis, chess, Kabbdi etc. tournaments at college/ university/state level competitions.

Cultural

- College ground and a big rooms are available for organizing large gathering Programmeme.

Other Extracurricular Activities

The college has some units like NSS, Red Ribbon Club under the NSS unit, which organize extracurricular activities throughout the year.

The Range of Student Participation in Intra-collegiate Activities:

Cultural annual activities:

- (1) Saraswati Puja



- (2) Independence Day celebration
- (3) Republic Day celebration
- (4) swami vevakanad jayanti as Youth Day
- (5) Hindi divas
- (6) International Human Rights Day celebration
- (7) Madhya Pradesh Sthapna Divas etc.

Other cultural activities: Aao Banaye Madhyapradesh , yuva utsav

Games & Sports: Students participate in annual sports (50m, 100m & 200m race; shot put; javelin throw; discuss throw; cricket among inter class students, musical chair among students and also in indoor games competition like –chess, TT).

The Range of Student Participation in Inter-collegiate Activities at different levels:

Cultural activities: Students participate in inter-collegiate competitions at district level under Yuva utsav. They also participate in various cultural activities at college And district level.

Games & Sports: Students participate in various inter-collegiate and divisional level tournaments, like Cricket, atheletics, Football etc.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University /State / Zonal / National / International, etc. for the previous four years.

Achievements of Students in the Field of Sports and Games: Following are the details of participation and achievements of students in sports and games for the periods (2011-12 to 2013-14) :

2011-12

District level football competition was organized by this college and 10 students were selected for divisional level competition . one student was selected in wrestling for distt.and university level event and got silver medal. One student was selected for divisional level and state level cricket competition.

2012-13

District level football competition was organized by this college and 09 students were selected for divisional level competition . one student was selected in cricket and another student was selected in chess for distt.and divisional level event.

2013-14



District level football competition was organized by this college and 08 students were selected for divisional level competition . cricket team of this college participated in distt.level competition.

2014-15

District level football competition was organized by this college and 09 students were selected for divisional level competition . cricket team of this college participated in distt. level competition. And two students participated in divisional level athletics event.

Achievements of Students in Cultural Activities:

Students of this college Aushi kaushal B.sc.IV sem & Sapna sisodiya B.com IV Sem got award for distt. level easy competition [Matdata jagrukta abhiyan]

2015-16

District level football competition was organized by this college.

participation of students in Divisional Level Competition:-

07 students were selected for divisional level competition .

04 students were selected in divisional cricket team .

01 student represented college at divisional level in Wrestling.

Achievements of Students in Cultural Activities:

The NSS volunteers have participated in the district as well as university/state level camps.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Informal and randomly feed back is obtained. it is as follows:

- Head of the concerned departments seeks students' feedback on teaching learning through the interaction with the students. The feedbacks are discussed with the teachers departmentally/ with the academic committee members and remedial measures are undertaken and implemented for the improvement.
- Feedback from its stakeholders on its institutional performance and provisions are collected by the Principal and Committees in various meetings.
- The obtained data are discussed and measures taken to improve the performance and quality of the institutional provisions.



5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Nil

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

As per the decision of state govt. this year student council was not formed in the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Students are nominated in sports, NSS advisory committee, Amalgated fund committee. To organize annual function various committees are formed and the students are nominated in these committees as per their interest and inclination.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The faculty members of the College maintain a good relation with the former faculty members. The institute networks with them through the activities of the College like Annual functions, The former faculty members are also invited as resource person in the various cultural Programmes organized by the College. The College Alumni invited in the various activities especially in large gathering functions of the College etc.



CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

As the college is situated in notified rural area. our mission is to increase the literacy rate, women empowerment and social justice for all.

- To provide ample scope for multifaceted development of local youths irrespective of caste, creed, religious affiliation or gender.
- To provide quality higher education to its students.
- To provide and promote inclusive education for all.
- To develop academic programmes based on local/regional/

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The roll of principal is as a leader of the team and pursues the policies as laid down by the govt. Heads of various Departments synchronize regular administration of the Departments. Specific committees are formed to discuss and take decisions .

6.1.3 What is the involvement of the leadership in ensuring?

(a) the policy statements and action plans for fulfillment of the stated mission

The principal assigns responsibilities to the faculty to carry out various activities though different committees and involvement of students. IQAC monitors and evaluates performance of the same and gives suggestions for improvement.



(b) formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

The strategic plan is chalked out by the state govt. for all the colleges. A special cell has been constituted at Bhopal to achieve excellence in all spheres of institution activities. As per its guidelines the college through IQAC is implementing them.

(

c) interaction with stakeholders

The institution keeps a live dialogue with students, their parents(through teacher – parents association), alumni (through alumni meetings and telephonic conversation), society (through regular activities of NSS and social cultural functions), feeding schools (through social gathering), govt., agencies (Through official meetings regarding; election voters awareness Programmes (sweep & sense) red-ribbon activities AIDS awareness Programmes.

(d) proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

Through orientation of student and faculty for social responsibility as per the need of the area, policy and planning of the institution is implemented.

(e) reinforcing the culture of excellence

The committees in consultation with the Principal and student representatives act for running the day-to-day affairs of the College and are responsible for reinforcing the culture of excellence.

(f) Champion organizational change

Being a govt. institution there no liberty for organizational change at institution.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal in coordination with Teachers' Council, different committees, HODs, Students' Union Council, NSS & NCC programme officers monitors all the institutional activities.. Additional Director of higher education (Ujjain Division) visit and monitor the smooth functioning of the college.



6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The principal of institution, principal of the lead college, regional additional director inspire, encourage and support the faculty to be benefited through participation in academic activities.

6.1.6 How does the college groom leadership at various levels?

The faculty enjoys full freedom as to planning and teaching methodology, assessment and evaluation. The Students Union consists of both boys and girls students from all streams, Science, Arts, Commerce to represent the whole student body. The members as class representatives of Students Union act for running the day-to-day affairs of the College and bring it to the concerned authority. This also helps in grooming of leadership.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

Head of the department is assigned for responsibilities , academic performance planning and organizing curricular and co-curricular activities as per the academic calendar. HODs share responsibilities between expert faculty and staff members . Faculty involves students in each & every activities.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes various committees are formed to look-after the management of the college. In such committees junior and senior staff members form policies for management with internal coordination. In the college there exist the culture of regular staff meetings .In such meetings every staff member gets chance of sharing his views on management policies repectively.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?



Being a govt. institution we are following the all the policies laid down by state govt. for quality education.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the College has a perspective plan for academic and infrastructure development. All stakeholders – students, faculty members, non-teaching staff including local community member are involved in the preparation of the plan.

1. Academic expansion (year-wise)

- Introduction/ augmentation of programmes/courses.

2. Infrastructure development (year-wise)

- Construction of additional building with measurement and projected cost.

6.2.3 Describe the internal organizational structure and decision making processes.

The Principal is the administrative Head of the institution. The College has a Teachers' Council with various sub-committees (consisting of convener and members) to coordinate especially the academic matters. Some specific committees like Students Council Election Committee, Anti-Ragging Committee, Committee against Sexual Harassment and Discipline Committee are the integral part of the Teachers' Council that discuss and take decisions of administrative activities. There is a provision for JBS. Representative of district administration is also nominated in this committee. AS per ordinance JBS decides fee structure, implementation of new course and to appoint guest lecturers. Principal is secretary of JBS.

6.2.4 Give a broad description of the quality improvement strategies of the institution.

The quality improvement strategies of the College in teaching & Learning, research & development, community engagement, human Resource management, industry interaction are described broadly as under:
Strategies to improve the quality of **Teaching & Learning** process:

• Teaching & learning

Encouraging the faculty to learn and adopt more user friendly techniques and regular feedback by students.



- **Research & Development**

Student as well as faculty are given opportunity of exposure to workshops, seminars and conferences to interact and learn, NSS seminars, career fair, Teaching skill Training.

- **Human resource management**

Detailed Programme of academic, co-curricular, extra-curricular activities, sports, NSS and youth festival related activities is drawn at the commencement of the session and accordingly Personnel are mobilized to carry out them. The students are assigned various responsibilities to learn and imbibe culture of team work.

- **Industry interaction**

Entrepreneurship development is a part of curriculum of the student. Internship in any industry or business related activity for a stipulated period is a mandatory part of syllabi. NSDC Seminars organized by experts.

6.2.5 How does the Head of the institution ensure that adequate Information (from feedback and personal contacts etc.) is available for The top management and the stakeholders, to review the activities of the Institution?

All the information regarding teaching, organization of various Programmes, cultural and sports activities are forwarded to additional director and commissioner of higher education.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Staff members are assigned the work of sanctioning the scholarship, free-ship. Faculty members are encouraged to actively participate in decision making process regarding fee structure of self-finance course, book purchase and other activities.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

S.no.	Resolution	Implementation	Status
1	Establishment of computer lab.	Yes	Complete
2	Construction of boundary wall	Detailed estimate and drawing sent to govt.	Under processs



3	To start B.A. computer Appl.	Yes	Complete
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6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

Yes, college has not applied to obtain autonomy as we do not fulfill the criteria for this.

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Through grievances redressal cell complaints are attended.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No, there has been no court cases filed by and against the institute during the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

No

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff ?

Staff member were allowed and encourage attending the orientation and refreshers courses. Administrative academy of MP govt. organizes various short-term training Programmes for teaching and non-teaching staff.



6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

One staff member is state level teaching skill training organized by higher education Dep. Bhopal. Four staff members participates in weekly teaching skill training at Ujjain. Staff members attended various courses organized by administrative academy Bhopal.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Annual CR forms and performance appraisal system is adopted as per UGC norms

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Annual CR forms and performance appraisal forms are evaluated by IQAC and with the comments of principal sent to higher authority. It will be uploaded on departmental website.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The College has several welfare schemes for its teaching and non-teaching staff. All the welfare schemes of state govt. are available for teaching and non-teaching staff.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

As being a government college, is guided by the State Government Service Rules and hence all appointments of faculty members are governed by the same. Govt. of MP has the power of posting/transfer of faculty members.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION



6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

As per the policy of MP govt. e-payment system is implemented and budget allotment is online with instructions to be utilized in due time.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Audit team of state govt. and central govt. is auditing the institution. Last audit was done in the year 2014-15 there were no major audit objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Collection of fee from the students, donation by JBS and UGC fund are the major sources of institutional receipts/funding. All the expenditures are incurred by state govt.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

College has obtained donation from well-wisher and utilize to motor pump.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, IQAC played very important role for future planning, teacher appraisal system, getting students feedback.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?



NAAC peer team had recommended 07 suggestions out of which 02 have been implemented by the IQAC. IQAC has regularly monitored the requirement of the college and recommended accordingly to the management. JBS and College administration has implemented all the recommendation of the IQAC.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, representative of Er. Sanad Chabra , Dr. Dharmendra Nagar & Mr. Vijay Gajeshwer is the member of IQAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

Student & alumni have given valuable suggestion for future planning.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

There were regular meetings of IQAC for planning & Implementation of new courses in the college. All the staff member were consulted & informed regarding decisions.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the IQAC of the institution follows the guidelines of NAAC and ensures implementation of the same in its true sense to assure academic and other related activities to the best possible extent.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, state govt. has constituted state level IQAC at Bhopal and they instructing and monitoring the quality of education in the state. IQAC of the college is frequently organizing workshops to ensure quality education.



6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes, the attendance register and teaching diary of the faculty member is checked and signed by the principal. IQAC also supervises teaching and others activities of the college.

e internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

State govt. has constituted a special cell for education quality enhancement in all the institutes of higher education. The committee has made several recommendations and suggestions which are incorporated by us

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Teacher diary and attendance registers are maintained by faculty members which are inspected and signed by the principal. Principal of the lead college and additional director also supervise these documents during their visits.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

All important decisions and minutes of the IQAC are shared with all members and students. Any other relevant information regarding governance leadership and management which the college would like to include.



CRITERION VII: INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENT CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

No, the College not yet conducted any kind of Green Audit of its campus and facilities. Some of green species and a part of colorful flowers managed by our NSS unit .

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

Following are available into the college to make the campus eco-friendly:

1. Energy conservation:

Staff members and students are encouraged to save electricity while leaving the classroom and wherever they see the unnecessarily used.

2. Use of renewable energy:

Nil.

3. Water harvesting:

A small lack is formed to store rainy water beside the college.

4. Check dam construction:

There is no dam nearer to the college and so there is no scope of checking dam construction.



5. Efforts for Carbon neutrality:

Nil.

6. Plantation:

A number of trees exist at different places in the college. Tree plantation in the campus is a regular activity of the NSS unit. It has been done successfully in inner and outer campus of the college.

7. Hazardous waste management:

Not Required.

8. e-waste management:

Not Required.

7.2 INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

1. Innovations in Admission Procedure:

- Manual admission procedure is replaced by Online centralized admission System of higher education department of M.P.

2. Innovative Infrastructure Facilities:

- Construction of a two new classroom & one staff room
- Physics lab is equipped with instruments.
- Computer lab is equipped with latest computer system.

3. Innovative Strategies in Research, Consultancy and Extension

- Organizing/participating in-campus and off-campus extension and outreach Programmes through the NSS unit.

4. Innovative Strategies in Governance and Leadership:

Nil.



7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice-1

1. Title of the Practice: Widening access to higher education.

2. Goal:

- To widen access to higher education.
- To create equity and access to its students from disadvantaged community, women, minority-community and economically weaker sections of the society.
- It is a policy of the state government which is practiced by the College with highest priority.

3. The Context:

The College established to cater to the demands of providing higher education to the students, Keeping these in mind, the College has taken some strategies for widening access to higher education to its students from disadvantaged-community, women, minority-community and economically weaker sections of the society.

4. The Practice

- Reservation of seats for admission of SC/ST students as per State govt. rule.
- Relaxation on cut-off mark percentages in admission for SC/ST students as per State govt. rule.
- Post-Metric Scholarships is provided as per govt. rule to different socio-economic, religious and other backward communities.

5. Evidence of Success:



The Enrollment component share of SC, ST, OBC and minority students is nearly 60 percent or above during the last four years. The enrolment of female students shows almost a steady trend. It is upward during the last two years.

6. Problems Encountered and Resources Required:

The important resources required for this practice is human resource - additional regular faculty members are also needed for clustering the classes.

Best Practice-2

1. Title of the Practice :

awareness of govt. welfare scheme in college.

2. Goal:

To help the backward sections of society by spreading awareness about various govt. schemes through our students.

3. The Context:

It is observed that the terms and condition of various govt. schemes are complicated that a common man finds it difficult to select the proper scheme for maximum advantage. The challenge is to spread awareness of schemes among the students.

4. The Practice:

Information about various scholarships are given to students time to time. Special lectures are given by faculty members to educate & guide about online registration for eligible students under various scholarship schemes.

5. Evidence of Success:

Graph of beneficiaries students under various scholarship schemes are increasing year by year.

6. Problems Encountered and Resources Required:

It is necessary to obtain the detail of all relevant eligible students under various welfare scheme from the concerned department. There should be a proper



synchronization between various college department and concerned government bodies.

7. Contact Details

Name of the Principal: Dr. Rakesh Mahajan

Name of the Institution: Amar Shahid Rajabahu Mahakal Government College
Sonkatch Dist. Dewas

Pin Code 455118

Accredited Status: Accredited with grade B in year 2007

Work Phone : 07270-222768

Fax: 07270-222915

Website: www.mpcolleges.nic.in/gdcsonkatch/

E-mail : hegcsondew@mp.gov.in

Mobile: -9425406359



Evaluative Report of the Departments

1. Name of the department : **Commerce**
2. Year of Establishment : **01/07/2000 [PG]**
3. Name of Programmeme / Courses offered : **B. Com., M. Com.**
4. Name of interdisciplinary course and the department /unit involved :
Nil
5. Annual/ semester/choice based credit system (Programmeme wise)
:
Semester system
6. Participation of the department in the courses offered by other department :
Nil
7. Course in collaboration with other universities, industries, foreign institutions, etc. :
Nil
8. Details of courses /Programmemes discontinued (if any) with reasons
:
Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01
Associate Professors	Nil	Nil



Asst. Professors	03	03
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10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. R.K. Mahajan	M.Com./Ph.D.	Professor	A/c & Taxation	32	08
Dr. Manoj Mahajan	M.Com./M.Phil /Ph.D.	Asstt. Professor	A/c & Taxation	22	-
Dr. B.L. Patidar	M.Com./Ph.D.	Asstt. Professor	Management	22	08
Dr. Sudhir Mahajan	M.Com./Ph.D., M.A.(eco.), LL.B.	Asstt. Professor	A/c & Taxation	21	-

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

90%

13. Student- teacher Ratio (Programmeme-wise)

B.Com. 42:1

M.Com 10:1



14. Number of academic support staff (technical) and administrative staff sanctioned and filled :
Nil
15. Qualifications of teaching faculty:
Ph.D/M.Phil/PG
16. Number of faculty with ongoing projects from a) National b) international funding agencies and grants received:
Nil
17. Departmental projects funded by DST-Fist;UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university :
Nil
19. Publications:
 - a) Publication per faculty :
 - Number of papers published in peer reviewed journals by faculty :

Dr.sudhir Mahajan & Dr. Manoj Mahajan [Deptt.of commerce]

“Bharat Main Uchha Shiksha : SWAT vishleshan
Research Link – An International Registered & Referred Journal-110 ,Vol –
XII(3),May 2013, p 69

Number of papers published by faculty and students in peer reviewed
journals (national / international) -

International Registered & Referred : 01

Dr.B.L.Patidar [Deptt.of commerce]

“Direct Cash Transfer and Its Impact in the Indian Context ”
Tectfully management research journal – ISSN 23197943

“Green Marketing : Green Environment”
Journal of research & development – ISSN 22309578



“MG nrega: Issues challenges”
Golden research thought –ISSN 22315063

“Ethics Values in Advertising & Indian Society”
Excess international journal multi- ISSN 22498834
National : 03 International : 01

- Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database- international Social Sciences Directory, EBSCO host, etc.) : Nil
- Monographs: Nil
- Chapter in books:Nil
- Books Edited :Nil
- Books with ISBN/Issn numbers with details of publishers: Nil
- Citation Index:Nil
- SNIP:Nil
- SJR:Nil
- impact factor:Nil
- h-index:Nil

20. Areas of consultancy and income generated :
Nil

21. Faculty as members in
a) National committees : **Nil**
b) International Committees : **Nil**
c) Editorial Boards : **Nil**

22. Student projects
a) Percentage of students who have done in house projects including inter departmental/Programmeme : **100%**
[for Job oriented project for B..Com VI Sem]

b) Percentage of students placed for projects in organizations outside the institutuon i.e.in Research laboratories / Industry/ other agencies : **Nil**



23. Awards/recognitions received by faculty and students:
Faculty- 03 faculty of the department awarded by DM/DEO for general election 2014 as the best master trainers/sector officers.
Sapna sisodiya student of class B.com IV Sem got award for distt. level easy compition [Matdata jagrukta abhiyan]
24. List of eminent academicians and scientists/ visitors to the department
Nil
25. Seminars/ Confrences / Workshops organized & the source of funding
 a) National :**Nil**
 b) international :**Nil**
26. Student profile Programmeme/ course wise : For the year 2014-15

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
B. Com. I Sem	59	59	37	22	92%
B. Com. III Sem	51	51	22	29	98%
B. Com. V Sem	46	46	28	18	95%
M. Com. I Sem	22	22	06	16	100%
M. Com. III Sem	18	18	10	08	100%

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad



B.Com.	100%	-	-
M.Com.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? :

Civil services-01, Defense services-07

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil	10%
PG to Ph.D.	-
Ph.D. to post- doctoral	-
Employed	
• Campus selection	-
• other than campus recruitment	20%
Entrepreneurship/ Self- employment	60%

30. Details of infrastructural facilities

a) Library : **Central library**

b) Internet facilities for Staff & students : **Available**

c) Class rooms with ICT facility : **One room Available**

d) Laboratories : **Available for the students those who are pursuing B.Com. with Comp. Appl.**



31. Number of students receiving financial assistance from college, university, government or other agencies :
Financial Assistance Through scholarship/Gaon ki beti/Aawagam Yojana etc. is provided as per Govt. Rules.
UG level course-106
PG level course-25
32. Details on student enrichment Programmes :
Through NSS activities students enrichment is being done.
33. Teaching methods adopted to improve student learning :
- . **Remedial coaching classes for SC/ST and OBC students**
 - . **Group discussion among the student**
 - . **Questioning and answering method**
 - . **CCE**
 - . **Assignment /Model paper**
 - . **Lecture and interactive method & use of ppt.**
34. Participation in Institutional Social Responsibility (ISR) and extension activities :
- Students participate in different co-curricular activities like debate, poster making essay competition etc. celebration of different important days, sports & games organised by the college.**
- Students also participate in health & hygiene Programme, awareness generating Programme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.**
35. SWOC analysis of the department and future plans :
- Strength :**
- . **vast experienced faculty members.**
 - . **Organized, punctual and faculty members.**
 - . **Healthy communication, co-operation and co-ordination among the teachers.**



- . **Enthusiastic student.**
- . **Good relation among the teacher and student.**
- . **Admirable co-operative attitude of the student.**

Weaknesses :

- . **Lack of national and international journals and reference books.**
- . **lack of diversity in available commerce based PG & further courses.**

Opportunities :

- . **vacational course such as computer Application is available for the students.**
- . **Good number of text books and reference books are available in the central library and students are using as per their requirements.**

Challenges :

- . **To provide industrial exposure to the student beyond their syllabus.**
- . **To give value based education to the students.**
- . **Prepare the students for higher study.**
- . **To nourish competition talent among students**

Future Plans:

- . **To introduce Vocational Training in Entrepreneurship Development.**



Evaluative Report of the Department of Mathematics

1. Name of the department : **Mathematics**
2. Year of Establishment : **2002**
3. Name of Programmeme / Courses offered : **B. Sc .Computer science**
4. Name of interdisciplinary course and the department /unit involved :
Nil
5. Annual/ semester/choice based credit system (Programmeme wise)
:
Semester system
6. Participation of the department in the courses offered by other department :
Nil
7. Course in collaboration with other universities, industries, foreign institutions, etc. :
Nil
8. Details of courses /Programmemes discontinued (if any) with reasons
:
Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil



Asst. Professors	01	01
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10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. Archana Shrivastava	M.Sc./M.Phil./Ph.D.	Asstt. Professor	Fourier series	25	-

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

Nil

13. Student- teacher Ratio (Programmeme-wise)

B.Sc. 62:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :

Nil

15. Qualifications of teaching faculty:

Ph.D/M.Phil/PG

16. Number of faculty with ongoing projects from a] National b) international funding agencies and grants received:



- Nil**
17. Departmental projects funded by DST-Fist;UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university :
Nil
19. Publications:
- a) Publication per faculty :
 - Number of papers published in peer reviewed journals by faculty :
- Nil**
- Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database-international Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - Monographs: **Nil**
 - Chapter in books:**Nil**
 - Books Edited :**Nil**
 - Books with ISBN/Issn numbers with details of publishers: **Nil**
 - Citation Index:**Nil**
 - SNIP:**Nil**
 - SJR: **Nil**
 - impact factor : **Nil**
 - h-index:**Nil**
20. Areas of consultancy and income generated :
Nil
21. Faculty as members in
- a) National committees : **Nil**
 - b) International Committees : **Nil**
 - c) Editorial Boards : **Nil**
22. Student projects



a) Percentage of students who have done in house projects including inter departmental/Programmeme : **100%**

b) Percentage of students placed for projects in organizations outside the institutuon i.e.in Research laboratories / Industry/ other agencies : **Nil**

23. Awards/recognitions received by faculty and students:

Aayushi Kaushal student of class B.Sc IV Sem got award for distt. level easy compition [Matdata jagrukta abhiyan]

24. List of eminent academicians and scientists/ visitors to the department

Nil

25. Seminars/ Confrences / Workshops organized & the source of funding

a) National :**Nil**

b) international :**Nil**

26. Student profile Programmeme/ course wise : For the year 2014-15

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
B. Sc.. I-III-V Sem	62	62	25	37	80%

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
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B.Sc.	100%	-	-
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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to post- doctoral	-
Employed	
• Campus selection	-
• other than campus recruitment	20%
Entrepreneurship/ Self- employment	50%

30. Details of infrastructural facilities

a) Library : **Central library**

b) Internet facilities for Staff & students : **Available**

c) Class rooms with ICT facility : **One room Available**

d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Financial Assistance Through scholarship/Gaon ki beti/Aawagam Yojana etc. is provided as per Govt. Rules. UG level course-55



32. Details on student enrichment Programmes :
Lectures on career guidance and personality development.

33. Teaching methods adopted to improve student learning :
Remedial coaching classes for SC/ST and OBC students
Group discussion among the student
Questioning and answering method
CCE
Assignment /Model paper

34. Participation in Institutional Social Responsibility (ISR) and extension activities :

Students participate in different co-curricular activities like debate, poster making easy competition etc. celebration of different important days, sports & games organised by the college.

Students also participate in health & hygiene Programmeme, awareness generating Programmeme like, nasha mukti abhiyan,Swachhta abhiyan organized by the NSS unit of the college.

35. SWOC analysis of the department and future plans :

Strength :

Organized, punctual and experienced faculty members.
Healthy communication, co-operation and co-ordination among the teachers.

Enthusiastic student.

Good relation among the teacher and student.

Admirable co-operative attitude of the student.

Weaknesses :



Lack of national and international journals and reference books.

Opportunities :

vacational course such as computer Science is available for the students.

Good number of text books and reference books are available in the library

central library and students are using as per their requirements.

Challenges :

To provide industrial exposure to the student beyond their syllabus.

To give value based education to the students.

Prepare the students for higher study.

To nourish competition talent among students.



Evaluative Report of the Department of Physics

1. Name of the department : **Physics**
2. Year of Establishment : **2002**
3. Name of Programme / Courses offered : **B. Sc .Computer science**
4. Name of interdisciplinary course and the department /unit involved :
Nil
5. Annual/ semester/choice based credit system (Programme wise)
:
Semester system
6. Participation of the department in the courses offered by other department :
Nil
7. Course in collaboration with other universities, industries, foreign institutions, etc. :
Nil
8. Details of courses /Programmes discontinued (if any) with reasons
:
Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	Nil	Nil



Associate Professors	Nil	Nil
Asst. Professors	01	NIL

10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Mrs. Anjali Agrawal	M.Sc./ M.Phil.	Asstt. Professor (Guest Faculty)	-	13	-

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

Nil

13. Student- teacher Ratio (Programmeme-wise)

B.Sc. 53:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :

Nil

15. Qualifications of teaching faculty:

PG



16. Number of faculty with ongoing projects from a) National b) international funding agencies and grants received:
Nil
17. Departmental projects funded by DST-Fist;UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university :
Nil
19. Publications:
- a) Publication per faculty :

 - Number of papers published in peer reviewed journals by faculty :

 - Nil
 - Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database-international Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs: Nil
 - Chapter in books:Nil
 - Books Edited :Nil
 - Books with ISBN/Issn numbers with details of publishers: Nil
 - Citation Index:Nil
 - SNIP:Nil
 - SJR:Nil
 - impact factor:Nil
 - h-index:Nil
20. Areas of consultancy and income generated :
Nil
21. Faculty as members in
- a) National committees : **Nil**
 - b) International Committees : **Nil**
 - c) Editorial Boards : **Nil**



22. Student projects
- a) Percentage of students who have done in house projects including inter departmental/Programmeme : **100%**
- b) Percentage of students placed for projects in organizations outside the institutuon i.e.in Research laboratories / Industry/ other agencies : **Nil**
23. Awards/recognitions received by faculty and students:
Aayushi Kaushal student of class B.Sc IV Sem got award for distt. level easy compition [Matdata jagrukta abhiyan]
24. List of eminent academicians and scientists/ visitors to the department
Nil
25. Seminars/ Confrences / Workshops organized & the source of funding
- a) National :Nil
- b) international :Nil
26. Student profile Programmeme/ course wise : For the year 2014-15

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
B. Sc.. I-III-V Sem	62	62	25	37	90%

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc.	100%	-	-



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? :

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to post- doctoral	-
Employed	
• Campus selection	-
• other than campus recruitment	20%
Entrepreneurship/ Self- employment	50%

30. Details of infrastructural facilities

a) Library : Central library

b) Internet facilities for Staff & students : Available

c) Class rooms with ICT facility : One room Available

d) Laboratories : 01

31. Number of students receiving financial assistance from college, university, government or other agencies :



Financial Assistance Through scholarship/Gaon ki beti/Aawagam Yojana etc. is provided as per Govt. Rules.

UG level course-55

32. Details on student enrichment Programmes :

Lectures on career guidance and personality development.

33. Teaching methods adopted to improve student learning :

Remedial coaching classes for SC/ST and OBC students

- . Group discussion among the student
- . Questioning and answering method
- . CCE
- . Assignment /Model paper

34. Participation in Institutional Social Responsibility (ISR) and extension activities :

Students participate in different co-curricular activities like debate, poster making easy competition etc. celebration of different important days, sports & games organised by the college. Students also participate in health & hygiene Programme, awareness generating Programme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.

35. SWOC analysis of the department and future plans :

Strength :

Organized, punctual and experienced faculty members.

Healthy communication, co-operation and co-ordination among the teachers.

Enthusiastic student.

Good relation among the teacher and student.

Admirable co-operative attitude of the student.

Weaknesses :

Lack of national and international journals and reference books.

Opportunities :



acational course such as computer Science is available for the students. Good number of text books and reference books are available in the library central library and students are using as per their requirements.

Challenges :

To provide industrial exposure to the student beyond their syllabus. To give value based education to the students & Prepare the students for higher study. To nourish competition talent among student.

Evaluative Report of the Department of History

1. Name of the department : **History**
2. Year of Establishment : **15 th sept.1970**
3. Name of Programmeme / Courses offered : **B.A.**
4. Name of interdisciplinary course and the department /unit involved :
Nil

5. Annual/ semester/choice based credit system (Programmeme wise)
:
Semester system
6. Participation of the department in the courses offered by other department :
Nil

7. Course in collaboration with other universities, industries, foreign institutions, etc. :
Nil
8. Details of courses /Programmemes discontinued (if any) with reasons
:
Nil
9. Number of Teaching posts :

	Sanctioned	Filled
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Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Munsya Verma	B.A/M.A.	Asstt. Professor	Indian History-	28	-

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

Nil

13. Student- teacher Ratio (Programmeme-wise)

B.A. 87:1



14. Number of academic support staff (technical) and administrative staff sanctioned and filled :
Nil
15. Qualifications of teaching faculty:
PG
16. Number of faculty with ongoing projects from a] National b) international funding agencies and grants received:
Nil
17. Departmental projects funded by DST-Fist;UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university :
Nil
19. Publications:
- a) Publication per faculty :

 - Number of papers published in peer reviewed journals by faculty :

Nil
 - Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database- international Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs: Nil
 - Chapter in books:Nil
 - Books Edited :Nil
 - Books with ISBN/Issn numbers with details of publishers: Nil
 - Citation Index:Nil
 - SNIP:Nil
 - SJR:Nil
 - impact factor:Nil
 - h-index:Nil
20. Areas of consultancy and income generated :



- Nil**
21. Faculty as members in
 a) National committees : **Nil**
 b) International Committees : **Nil**
 c) Editorial Boards : **Nil**
22. Student projects
 a) Percentage of students who have done in house projects including inter departmental/Programmeme : **Nil**
 b) Percentage of students placed for projects in organizations outside the institutuon i.e.in Research laboratories / Industry/ other agencies : **Nil**
23. Awards/recognitions received by faculty and students:
Nil
24. List of eminent academicians and scientists/ visitors to the department
Nil
25. Seminars/ Confrences / Workshops organized & the source of funding
 a) National :Nil
 b) international :Nil
26. Student profile Programmeme/ course wise : For the year 2014-15

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
B. A.. I-III-V Sem	87	87	39	38	84%

27. Diversity of students



Name of the course	% of students from the same state	% of students from other states	% of students from abroad
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? :

Students are continuously preparing for the same and proper guidance given.

29. Student progression

Student progression	Against % enrolled
UG to PG	20% PG is not available in this institute
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to post- doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • other than campus recruitment 	- 10%
Entrepreneurship/ Self- employment	70%

30. Details of infrastructural facilities

a) Library : Central library

b) Internet facilities for Staff & students : Available

c) Class rooms with ICT facility : One room Available

d) Laboratories : Nil



31. Number of students receiving financial assistance from college, university, government or other agencies :

Financial Assistance Through scholarship/Gaon ki beti/Aawagam Yojana etc. is provided as per Govt. Rules.

32. Details on student enrichment Programmemes :
Lectures on career guidance and personality development.

33. Teaching methods adopted to improve student learning :
- . Remedial coaching classes for SC/ST and OBC students
 - . CCE
 - . Assignment /Model paper

34. Participation in Institutional Social Responsibility (ISR) and extension activities :.

Students also participate in health & hygiene Programmeme, awareness generating Programmeme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.

35. SWOC analysis of the department and future plans :

Strength :

Organized, punctual and experienced faculty.
Enthusiastic student.
Good relation among the teacher and student.

Weaknesses :

Lack of national and international journals and reference books.

Opportunities :

.
Good number of text books and reference books are available in the library
central library and students are using as per their requirements.



Challenges :

To provide Research exposure to the student beyond their syllabus.
To give value based education to the students.

Evaluative Report of the Department of Economics

1. Name of the department : **Economics**
2. Year of Establishment : **15 th sept.1970**
3. Name of Programmeme / Courses offered : **B.A./M.A**
4. Name of interdisciplinary course and the department /unit involved :
Nil
5. Annual/ semester/choice based credit system (Programmeme wise)
:
Semester system
6. Participation of the department in the courses offered by other department :
Nil
7. Course in collaboration with other universities, industries, foreign institutions, etc. :
Nil
8. Details of courses /Programmemes discontinued (if any) with reasons
:
Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01
Associate Professors	Nil	Nil



Asst. Professors	01	01 Guest lecturer
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10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Guest Faculty	B.A/M.A./M.Phil	Guest Faculty		-	-

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

Nil

13. Student- teacher Ratio (Programmeme-wise)

B.A./M.A. 82:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :

Nil

15. Qualifications of teaching faculty:



PG/ MPhil At present Guest faculty is working against regular post

16. Number of faculty with ongoing projects from a] National b) international funding agencies and grants received:
Nil
17. Departmental projects funded by DST-Fist;UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university :
Nil
19. Publications:
- a) Publication per faculty :
 - Number of papers published in peer reviewed journals by faculty :

Nil
 - Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database- international Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs: Nil
 - Chapter in books:Nil
 - Books Edited :Nil
 - Books with ISBN/Issn numbers with details of publishers: Nil
 - Citation Index:Nil
 - SNIP:Nil
 - SJR:Nil
 - impact factor:Nil
 - h-index:Nil
20. Areas of consultancy and income generated :
Nil
21. Faculty as members in
a) National committees : **Nil**



- b) International Committees : **Nil**
 c) Editorial Boards : **Nil**
22. Student projects
 a) Percentage of students who have done in house projects including inter departmental/Programmeme : **Nil**
 b) Percentage of students placed for projects in organizations outside the institutuon i.e.in Research laboratories / Industry/ other agencies : **Nil**
23. Awards/recognitions received by faculty and students:
Nil
24. List of eminent academicians and scientists/ visitors to the department
Nil
25. Seminars/ Confrences / Workshops organized & the source of funding
 a) National :Nil
 b) international :Nil
26. Student profile Programmeme/ course wise : For the year 2014-15

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
B. A.. I-III-V Sem	50	50	31	19	Result Awaited
M.A.I-III Sem	12	12	12	00	Result Awaited

27.Diversity of students

Name of the course	% of students from the same	% of students from other	% of students from abroad



	state	states	
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? :

Students are continuously preparing for the same and proper guidance given.

29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to post- doctoral	-
Employed	
• Campus selection	-
• other than campus recruitment	10%
Entrepreneurship/ Self- employment	50%

30. Details of infrastructural facilities

a) Library : Central library

b) Internet facilities for Staff & students : Available

c) Class rooms with ICT facility : One room Available

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies :



Financial Assistance Through scholarship/Gaon ki beti/Aawagam Yojana etc. is provided as per Govt. Rules.

32. Details on student enrichment Programmes :
Lectures on career guidance and personality development.
33. Teaching methods adopted to improve student learning :
. Remedial coaching classes for SC/ST and OBC students
. CCE
. Assignment /Model paper
34. Participation in Institutional Social Responsibility (ISR) and extension activities :

.
Students also participate in health & hygiene Programme, awareness generating Programme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.

35. SWOC analysis of the department and future plans :

Strength :

Organized, punctual and experienced faculty.

Enthusiastic student.

Good relation among the teacher and student.

Weaknesses :

Lack of national and international journals and reference books.

Opportunities :

.
Good number of text books and reference books are available in the library
central library and students are using as per their requirements.



Challenges :

To provide Research exposure to the student beyond their syllabus.
To give value based education to the students.

Evaluative Report of the Department –Political science

1. Name of the department : **Political Science**
2. Year of Establishment : 15/09/1970
3. Name of Programmeme / Courses offered :UG, PG
4. Name of interdisciplinary course and the department /unit involved :
Nil
5. Annual/ semester/choice based credit system (Programmeme wise)
:Semester
6. Participation of the department in the courses offered by other
department : Nil
7. Course in collaboration with other universities, industries, foreign
institutions, etc. :Nil
8. Details of courses /Programmemes discontinued (if any) with reasons
:Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	01	01
Associate Professors	Nil	Nil



Asst. Professors	01	01
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10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. Archana Lahiri	P.hd	Professor	Nil	UG-31 Years PG-15 Years	Nil
Ms. Varsha Jaiswal Guest Faculty	M.Phil	Guest Faculty	Nil	-	Nil

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme-wise) by temporary faculty

Nil



13. Student- teacher Ratio (Programmeme-wise)
UG/PG 123:1
14. Number of academic support staff (technical) and administrative staff sanctioned and filled :
Nil
15. Qualifications of teaching faculty:
Ph.D, M.Phil.
16. Number of faculty with ongoing projects from a) National b) international funding agencies and grants received:
Nil
17. Departmental projects funded by DST-Fist; UGC, DBT, ICSSR, etc and total grants received :
Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications:
 - a) Publication per faculty :Nil
 - Number of papers published in peer reviewed journals by faculty :
National:Nil
international: Nil
 - Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database- international Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs:Nil
 - Chapter in books: Nil
 - Books Edited :Nil
 - Books with ISBN/Issn numbers with details of poulishers: Nil
 - Citation Index: Nil
 - SNIP: Nil
 - SJR: Nil
 - impact factor: Nil
 - h-index: Nil



20. Areas of consultancy and income generated : Nil
21. Faculty as members in
 a) National committees : Nil
 b) International Committees : Nil
 c) Editorial Boards: Nil
22. Student projects
 a) Percentage of students who have done in house projects including inter departmental/Programmeme : 100% (B.A. VI sem, M.A. IV SEM)

 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories / Industry/ other agencies : 100%
23. Awards/recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/ visitors to the department
 Nil
25. Seminars/ Confrences / Workshops organized & the source of funding
 a) National : Nil
 b) international : Nil
26. Student profile Programmeme/ course wise for the year 2014-15:

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
UG	182	182	99		84%



			83	
PG	17	17	11 06	100%

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	Nil	Nil
PG	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil	5%
PG to Ph.D.	Nil
Ph.D. to post- doctoral	Nil
Employed <ul style="list-style-type: none"> Campus selection 	Nil



• other than campus recruitment	Nil
Entrepreneurship/ Self- employment	Nil

30. Details of infrastructural facilities

- a) Library : Central library
- b) Internet facilities for Staff & students : Yes
- c) Class rooms with ICT facility : No
- d) Laboratories :No

31. Number of students receiving financial assistance from college, university, government or other agencies :
Scholarships as per M.P. govt. Rule
92 students are beneficiary of scholarship schemes of MP. Govt.

32. Details on student enrichment Programmemes :
Nil

33. Teaching methods adopted to improve student learning :

Classroom Lecture and group discussions, student lectures, asking questions, Written test

34. Participation in Institutional Social Responsibility (ISR) and extension activities :

Students participate in different co-curricular activities like debate, poster making easy competition etc. celebration of different important days, sports & games organised by the college.
Students also participate in health & hygiene Programmeme, awareness generating Programmeme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.



35. SWOC analysis of the department and future plans :

Strength :

Students enrolled in B.A. mostly opt political science as a main subject because they already studied Political Science at school level. When they appear in examination like MPPSC, UPSC & some other competitive examinations they achieve the benefits.

Department has PG course also in political science for the students who are aspire for higher study in political science. Students are trained for qualifying NET/stet & other examinations.

Weaknesses :

Political department has not adequate assisting staff & departmental library.

Students do not excess for research in political science.

Student lacking Knowledge of English language & sometimes it becomes hindrance for them on the path of success.

Opportunities :

Most of the candidates opt Political Science, public administration as a main and optional subject in commission & competitive examinations. It also covers current affairs and happenings.

Challenges :

To motive students towards research.



Evaluative Report of the Department –Sociology

1. Name of the department : **Sociology**
2. Year of Establishment : 15/09/1970
3. Name of Programmeme / Courses offered :UG
4. Name of interdisciplinary course and the department /unit involved :Nil

5. Annual/ semester/choice based credit system (Programmeme wise) :Semester

6. Participation of the department in the courses offered by other department : Nil

7. Course in collaboration with other universities, industries, foreign institutions, etc. :Nil

8. Details of courses /Programmemes discontinued (if any) with reasons :Nil

9. Number of Teaching posts :

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-



Asst. Professors	01	-
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10. Faculty profile with name, qualification, designation, specialization:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. Richa Mehta	M.A., P.hd	Assistant Professor	Sociology	28 Years 5 Month	Nil

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programmeme- wise)

Nil

13. Student- teacher Ratio (Programmeme-wise)

245 :1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :

Nil

15. Qualifications of teaching faculty:



M.A., P.hd..

16. Number of faculty with ongoing projects from a) National b) international funding agencies and grants received: Nil
17. Departmental projects funded by DST-Fist; UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications:
 - a) Publication per faculty : Nil
 - Number of papers published in peer reviewed journals by faculty :
National: Nil
international: Nil
 - Number of publications listed in international Database (For Eg: web of science, Scopus, Humanities International Complete, Dare, Database- international Complete, Dare Database- international Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs: Nil
 - Chapter in books: Nil
 - Books Edited : Nil
 - Books with ISBN/Issn numbers with details of publishers: Nil
 - Citation Index: Nil
 - SNIP: Nil
 - SJR: Nil
 - impact factor: Nil
 - h-index: Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
 - a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards: Nil
22. Student projects
 - a) Percentage of students who have done in house projects including inter departmental/Programmeme : 100% (B.A. VI sem)



b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories / Industry/ other agencies : 100%

23. Awards/recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/ visitors to the department
Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
a) National : Nil
b) international : Nil
26. Student profile Programmeme/ course wise :

Name of the course/Programmeme	Applications received	selected	Enrolled		Pass percentage
			M	F	
UG	182	182	99	83	84%

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	Nil	Nil



PG	100%	Nil	Nil
----	------	-----	-----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to post- doctoral	Nil
Employed	
• Campus selection	Nil
• other than campus recruitment	Nil
Entrepreneurship/ Self- employment	Nil

30. Details of infrastructural facilities

a) Library : Central library

b) Internet facilities for Staff & students : Yes

c) Class rooms with ICT facility : No

d) Laboratories :No

31. Number of students receiving financial assistance from college, university, government or other agencies :

Scholarships as per M.P. govt. Rule

92 students are beneficiary of scholarship schemes of MP. Govt.



32. Details on student enrichment Programmemes :
Nil

33. Teaching methods adopted to improve student learning :

Classroom Lecture and group discussions, student lectures, asking questions, Written test

34. Participation in Institutional Social Responsibility (ISR) and extension activities :

Students participate in different co-curricular activities like debate, poster making easy competition etc. celebration of different important days, sports & games organised by the college. Students also participate in health & hygiene Programmeme, awareness generating Programmeme like, nasha mukti abhiyan, Swachhta abhiyan organized by the NSS unit of the college.

35. SWOC analysis of the department and future plans :

Strength :

Students enrolled in B.A. mostly opt sociology as a main subject because they already studied Sociology at school level. Some student also want to work in field of social reforms.

Weaknesses :

Student lacking Knowledge of English language & sometimes it becomes hindrance for them on the path of success.

Opportunities :



Most of the candidates opt Sociology as a main and optional subject in commission & competitive examinations. It also covers current affairs and happenings. They can also join NGO.

Challenges :

To motive students towards research.

